



MICHIGAN GARDEN CLUBS, INC.
DISTRICT BUDGET WORKSHEET for District _____ (enter #)
BUDGET Due by the first day of February Of The Current Fiscal Year

Thank you for completing this BUDGET WORKSHEET. It provides the District Director recommendations for the MGC Annual Budget. To complete the WORKSHEET, it is important to work with your District Treasurer, review the District Revenue and Expenses for the current year and perhaps the previous year.

Estimate District Revenue and Expenses MGC Fiscal Year:	<i>Estimated Annual</i> District Budget	Remarks (if any)
Revenue		
District Event Registration Fees		
Sales At Events		
District Event Silent Auction Proceeds		
District Awards Received		
Donations		
Other		
Total Revenue		
Expenses (enter in negative numbers)		
District Event		
MI Sales Tax On Items Sold		
Donations		
Administrative –Event Printing & Mailing		
Other Expenses		
Total Expenses		
Total Surplus/(Deficit)		

USE OF DISTRICT RESERVES (ASSET ACCOUNTS)			
Plant America Grow & Share Club Grants	Estimated Number of Grants _____	Budgeted Amount: \$ _____	
Proposed Additional Use of Reserves:			
Use	Explanation	Proposed Amount	
<i>Please note that the suggested additional uses of the District reserve may require a policy be developed to meet the requirements for use of funds as a 501c3 organization.</i>			
District Director:	Date:	District Treasurer	Date:
District Treasurer:	Budget Date:		

Please email to MGC Treasurer, 1st VP and Finance Chair by the first day of February