



**Michigan Garden Clubs, Inc.
VENDOR CONTRACT**

Event: _____ Location: _____ Event Date: _____

Hours to be Open During Event: _____ Set up Starts at: _____

Setup Must Be Completed By: _____ Tear Down May Begin After: _____

Venue Name: _____

Venue Access (entrance details): _____

Venue Parking Details: _____

Each Vendor Area will include a _____ foot table with two chairs. Other space details specific to event:

Vendor (Business) Name: _____ Contact Name: _____

Contact Number: _____ Contact Email: _____

Description of vendor goods and/or services:

A lunch may be available for purchase, or a vendor may bring their own lunch

Booth Rental Fee: \$ _____ Lunch Fee (Add-On): \$ _____ TOTAL: \$ _____

PLEASE NOTE: Vendor assumes responsibility for all federal, state, local or other taxes, licenses and permits related to the sale of merchandise.

I understand if my application is not confirmed or the event is cancelled for any reason, the entire vendor fee will be returned, and if I do not show up, I will forfeit all fees paid. I hold Michigan Garden Clubs, Inc. and their representatives harmless for any theft, damage or injury to myself or product while participating in this event.

I will allow Michigan Garden Clubs, Inc. to use my photo or booth display in promotional materials?
YES NO

Vendor Signature: _____ Date: _____

Approved: _____ Date: _____

AUTHORIZED MGC, INC. AGENT

POSITION

MAKE CHECKS PAYABLE TO MICHIGAN GARDEN CLUBS, INC.

Sign and return this contract with check by: _____ to: _____

Street

City

State Zip Code

Email

Note: You will receive email confirmation of your spot

QUESTIONS?? Contact name: _____ Contact email: _____