



**Michigan Garden Clubs, Inc.
Annual Membership Meeting
June 6, 2019
Delegates and Alternates**

April 6, 2019

Dear Club President,

The MGC Annual Membership Meeting will be held at the MGC Conference, June 6, 2019 at the Great Wolf Lodge in Traverse City.

Please complete the form on the next page with the names of your members appointed to serve as a delegate representing your club. The form has a table (printed from the MGC Bylaws) indicating the number of delegates allowed your club based on the number of club members. Note: Your members who serve on the MGC Board and former MGC Presidents are already entitled to one vote so please do not list them in Table A. Example: If you have a club of 20 members and have 2 Board members, you are entitled to 2 non-Board member delegates for a total of 4.

Please provide names of Alternate Delegates (you may supply more alternates than the number of delegates allowed).

- If your delegate has not registered for the convention, a registered person from your alternate list will be substituted for that delegate.
- If your delegate has not checked in with Credentials by 8:15 a.m. on June 6 (one hour prior to the opening of the Conference/Annual Meeting), every attempt will be made to find one of your alternates, who has already checked in, to serve as your delegate. Once this alternate has checked in with Credentials and substituted for the absentee delegate, they will serve as your delegate throughout the Annual Membership Meeting. If your listed delegate checks in later, they forfeit serving as your delegate.
- If one of your members claim to be your club's delegate, but does not appear on your list, they will be denied delegate status.

Please provide your appointees (both delegates and alternates) with a copy of "Dear Delegate" letter and the "Standing Rules for the Annual Membership Meeting" so they know what to expect and encourage them to register for the Conference/Annual Meeting by May 15, 2019.

I suggest that you have them report on the Annual Membership Meeting and Conference at a future club meeting.

Please return the completed form to me by May 15, 2019 by email: dennissue@charter.net. or mail: 4316 Euclid Rd., Interlochen, MI 49643-9103. Please contact me if you have any questions. Phone: 231-342-4389 or Email: dennissue@charter.net.

Note: Copies of this letter and attachments may be found on the member-side of the MGC website.

Thank you for all that you do and your club does.

Sue Mrowczgnski,
Annual Membership Meeting, Credentials Chair