



## MICHIGAN GARDEN CLUBS, INC.

DISTRICT BUDGET WORKSHEET for District \_\_\_\_\_ (enter #)  
**BUDGET Due by the last day of February Of The Current Fiscal Year**

*Thank you for completing this BUDGET WORKSHEET. It provides the District Director recommendations for the MGC Annual Budget. To complete the WORKSHEET, it is important to work with your District Treasurer, review the District Revenue and Expenses for the current year and perhaps the previous year.*

Estimate District Revenue and Expenses MGC Fiscal Year:	Estimated Annual District Budget	Remarks (if any)
<b>Revenue</b>		
District Event Registration Fees		
Sales At Events		
District Event Silent Auction Proceeds		
District Awards Received		
Donations		
Other		
<b>Total Revenue</b>		
<b>Expenses (enter in negative numbers)</b>		
District Event		
MI Sales Tax On Items Sold		
Donations		
Administrative –Event Printing & Mailing		
Other Expenses		
<b>Total Expenses</b>		
<b>Total Surplus/(Deficit)</b>		

USE OF DISTRICT RESERVES (ASSET ACCOUNTS)			
Plant America Grow & Share Club Grants	Estimated Number of Grants _____	Budgeted Amount: \$ _____	
<b>Proposed Additional Use of Reserves:</b>			
Use	Explanation	Proposed Amount	
<i>Please note that the suggested additional uses of the District reserve may require a policy be developed to meet the requirements for use of funds as a 501c3 organization.</i>			
District Director:	Date:	District Treasurer	Date:
District Treasurer:	Budget Date:		

Please email to MGC Treasurer, 1<sup>st</sup> VP and Finance Chair by the end of February